

**School Fees for Academic Year August 2022 – June 2023**  
(Fees are subject to change without prior notice)

<b>Assessment Fee:</b> Non-refundable To be paid prior to or on the assessment date and does not guarantee a place for the student.	5,000
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<b>Initial Fees:</b> One-time Payment This is payable upon acceptance of the student and prior to enrolment with the school. If no payment has been received within the stated due date, the seat may be given to other students on our waiting list.	
<b>Placement Fee:</b> Non-refundable	20,000
<b>Security Deposit:</b> Refundable (according to school policy)	55,000
<b>Registration Fee:</b> Non-refundable ( <b>WAIVED for the 2022/23 School Year Enrollment Only</b> ) Early Years (Nursery and Reception) 120,000 Year 1 – Year 6 150,000 Year 7 – Year 11 100,000 Year 12 – Year 13 No registration fee	
<b>NOTE</b> The initial fees (Placement, Security Deposit and Registration) must be paid within 7 working days to secure your child's place.	

<b>Tuition Fees:</b>			
<b>Inclusive</b> of the World Language Programme, Residential and Field Trip fees, BISA & TISAC sports league fixtures and the school yearbook			
<b>Exclusive</b> FOBISIA games, non-curriculum-related trips, Territorial Defence Training Programme (only for Thai national male students from Year 11 - Year 13), Year 11 IGCSE exam fees and Year 12 - 13 A Level exam fees.			
		<b>Per Period</b> (Period 1: Aug-Dec) (Period 2: Jan-Jun)	<b>Per Year</b> (Aug 2022-Jun 2023)
Early Years:	Nursery	244,000	488,000
	Reception	252,500	505,000
Key Stage 1:	Year 1 - 2	270,900	541,800
Key Stage 2:	Year 3 - 4	281,000	562,000
	Year 5 - 6	286,500	573,000
Key Stage 3:	Year 7 - 9	298,000	596,000
Key Stage 4:	<b>Year 10 – 11</b>	318,000	636,000
Key Stage 5: Sixth Form	<b>Year 12</b>	331,200	662,400
	<b>Year 13</b>	293,000	586,000

**Year 11 – Year 13: Excludes Exam Fee**

<b>Additional Fees: (if applicable)</b>		
The EAL and LS Programmes are compulsory for those students whom the school deems to require them. Students may exit the programmes with the approval of the school from the assessment result. For students who are required to join both programmes, only the LS Programme fee will be billed.	<b>Per Period</b> (Period 1: Aug-Dec) (Period 2: Jan-Jun)	<b>Per Year</b> (Aug 2022-Jun 2023)
<b>English as an Additional Language (EAL)</b> *based on assessment	45,000	90,000
<b>Learning Support (LS)</b> *based on assessment		
<b>Primary Tier 1:</b> 1 to 1, in class, bespoke intervention program supported by specialist Learning Support Mentor	25,000	50,000
<b>Primary Tier 2:</b> 2 50-minute withdrawal sessions with the Learning Support Teacher, and 1 50-minute, in-class session with a Learning Support Mentor	50,000	100,000
<b>Secondary:</b>	50,000	100,000

<b>Student Services: (Optional)</b>	<b>Per Period</b>	<b>Per Year</b>
<b>Meals:</b> Includes 2 snacks and lunch Nursery Reception and Year 1 – 13 *Meal plan will automatically be registered by default. To withdraw or need more information, please contact the Student Services team.	13,500 15,500	27,000 31,000
<b>Extra-Curricular Activities (ECAs):</b> ECAs are optional and include: Sports, Arts, Drama, Craft, Music, Clubs, Languages and many more exciting activities. *Details of dates, times and fees will be issued in due course.	Varying Fees depending on ECA selection Admin fee: - Primary 250 THB per term (3 terms per year) - Secondary 200 THB per block (4 blocks per year)	
<b>School bus services:</b> *For more information, please contact the Student Services team.	Varying Fees	

#### **Sibling Discounts:**

The 5% discount on Tuition Fees will be applied to 2<sup>nd</sup> child and subsequent child. The tuition fee reduction applies only to the younger children.

#### **Annual Payment Discount:**

For parents who wish to pay full annual Tuition Fee in advance, will grant a discount of 2% on Period 2 fees. Please contact the Finance Office to obtain a full year invoice inclusive of the 2% discount.

#### **Information of Payments:**

All fees are payable in advance for each period with a due date and will be invoiced on the school billing dates as below. Please note that a late payment is subject to a 1.25% per month surcharge and all fees must be paid before a student can attend school. The school reserves the right to withhold transcripts, certificates or other documents for as long as the outstanding balance is not cleared.

#### **Application of Payment Made:**

Payments received will be applied to the oldest amount outstanding first, including any outstanding late payment charges.

#### **Billing period 2022-2023**

<b>Tuition Period</b>	<b>Invoice Sent and Opened a Payment Account</b>	<b>Payment Due Date</b>	<b>Term Start Date</b>
Period 1 : Aug - Dec 2022	2 <sup>nd</sup> June, 2022	24 <sup>th</sup> June, 2022	Term 1: 18 <sup>th</sup> Aug 2022
Period 2 : Jan - Jun 2023	4 <sup>th</sup> November, 2022	9 <sup>th</sup> December, 2022	Term 2: 9 <sup>th</sup> Jan 2023
			Term 3: 24 <sup>th</sup> April 2023

**Additionally, there may be other invoices issued throughout the year depending on the type of charges incurred.**

#### **Methods of payment:**

Fees are payable in Thai Baht, net of any bank charges (transfer fees, credit card charges etc.)

- **CASH:** Cash payments can be made directly at the school cashier for amounts of THB 50,000 or less
- **CHEQUE:** By cheques crossed "**A/C Payee only**" made payable to "Bangkok International Preparatory & Secondary School" and deliver the cheque to the school cashier at the school.
- **CREDIT CARD:** Payments over 20,000 THB are subject to a 1.5% fee, as advised by credit card provider. All charges are to be covered by Parents.  
There is an option for the parents to use an installment programme with Kbank, BBL, SCB or AMEX, details available at the school cashier (The installment programme can only be used for credit cards issued in Thailand). The school accepts payment in person at the school cashier ONLY.
- **BILL PAYMENT:** Payment can be made by mobile banking, internet banking or bank counters. The details of bill payment are stated on the invoice.

- **BANK TRANSFER:** for overseas transfer payments:  
Bank name: Bank of Ayudhaya Public Company Limited  
Account name: Bangkok International Preparatory & Secondary School  
Savings account number: 014-1-33837-8  
SWIFT code: AYUDTHBK  
Bank address: 1473 Sukhumvit Road, Prakanong, Watthana District, Bangkok 10110

**\*IMPORTANT:** Please email a copy of the payment slip with the student's name written clearly on the remittance information (since banks in Thailand do not provide the payer's name to the school) for our staff to track the payment; email to [accounts@bkkprep.ac.th](mailto:accounts@bkkprep.ac.th). Parent are encouraged to use the bill payment barcode that is provided on the invoice when making a bank transfer.

**Examination Entry charge:** Excluded from the tuition fee

For external examination fees, depending on the number of exams taken (IGCSE/AS/A2 and any others) will be invoiced separately.

**Re-admission fee (Returning families):**

Re-admission fee is required per child. And it will be based on the individual circumstances and the length of time a student will be withdrawn from school. The fee will secure a place for the following school term/year, and it will be offset against the tuition fee upon return. However, if re-admission is confirmed and the student(s) does not take their placement, this fee becomes non-refundable. For more details on the readmission policy, please contact the Admissions Department.

**Late Entry:**

Tuition fee will be prorated for "new students" joining BKK Prep after the school has started. The fees will be prorated on the basis of weeks of tuition remaining in the period/year (including the week of entry).

**School Uniforms:**

All uniforms can be purchased from the school shop.

**Student Insurance:**

The school provides limited student "accident" insurance coverage for all students who participate in school-organised activities. It is strongly recommended that each student also has his/her own additional accident insurance to cover any medical costs that exceed the schools' accident insurance coverage (for illness and non-school related activities).

**Force Majeure:**

In the event of force majeure closing of the school, or other adverse circumstance that the school could not reasonably be expected to predict or control, no fees will be refunded and lost day will only be rescheduled if the Head of School deems it necessary to ensure that educational objective are not compromised.

**Notice of Leaving (Refund of Security Deposit):**

To be entitled to a refund of the Security Deposit, the following conditions must be met:

- a) A completed withdrawal form must be submitted to the Admissions Office by hand or email [admissions.spvr@bkkprep.ac.th](mailto:admissions.spvr@bkkprep.ac.th). This will then be regarded as the 'Notification Date', which must be 45 days (or more if announced by the school) before the last day of student's enrolled Term and 45 days before the last day of your student's class attendance, which will be regarded as the 'Leaving Date';
- b) No outstanding tuition or any other fee balance is owed to the school;
- c) No damage to any textbooks or other school property by the student is recorded;
- d) All textbooks, library books, tablets, musical instruments, etc. are returned at least one week before the student's 'Leaving Date';
- e) Parking stickers, access cards and Parent/Guardian ID lanyards must be returned to the Admissions Office on the Leaving Date.
- f) For new students who enter Bangkok Prep at the start of or during Year 12, the Security Deposit is refundable upon completion of Year 13 only.