



Information for New Early Years and Primary Parents (Mid Year Start)

- **School hours:**

- ❖ Early Years: 7.45 am - 2.05 pm
- ❖ Primary (Years 1 - 6): 7.45 am - 2.25 pm

- **Office and School shop opening times:**

Term Time	7:30 am – 4:00 pm
School holidays	9:00 am – 3:00 pm
Public holidays	School and offices closed

(For school term dates, please refer to the school calendar on www.bangkokprep.ac.th.)

- **Uniform:**

Available at the school shop	To purchase from outside of the school
School uniform PE uniform Swimming costumes House T-shirt (houses will be assigned after school starts) Backpack and Hat (optional)	Black leather type shoes for regular school – Please note smart, black trainer-style shoes are acceptable without colour or visible logos Non-marking sole trainers for PE White socks

- **School Meals:**

Three meals per day	Morning snack / Lunch / Afternoon snack
Weekly menu	Posted on Firefly and the School info board

- **Meet Teachers:** Parents will meet with the teachers on the orientation day..
- **Timetable:** These will be available on Firefly.
- **Books:** These are provided by the school, no purchase is required.

- **Extra-curricular Activities:**

Extra-Curricular Activities (ECAs)
<p>ECAs run each term. Please contact K. Book at <warisac@bkkprep.ac.th> for booking</p>
<p>The majority of ECAs for Years 1 - 6 run from 2:30 – 3:30 pm; however, there are some programmes running from 3:30 - 4:30 pm, weekends, and before school.</p> <p>Early Years students are able to sign up for our Learn to Swim Programme after school and some weekend activities. Please contact K. Book for booking.</p>
<p>ECAs are optional and prices vary</p>

- **Transport to & from School:**

Transport options	Description	Details	Timings
Car	Travelling to/from school by private car or taxi	A parking sticker is required for private cars to park. Request forms available from the Admissions office.	Parking is available from: Morning 7:00 – 8.15 am Afternoon 1:30 – 4:00 pm
BTS	BTS Thong Lo Exit 1 and Exit 2	2-minute walk to Primary Campus	All day
Express Pick-up	Drive by pick-up service. Details available on Firefly.	Complete request form available at the Admissions Office	2:30 – 2:50 pm 3:30 – 3:50 pm (after ECAs)
School Bus	Door-to-door transport service, private buses with safety belts and bus monitors. Costs depend on location.	Complete a School Transport request form available at the Admissions Office. Service is subject to availability.	Departure time: 2:10 pm after school (Early Years) 2:40 pm after school (Primary) 3:40 pm after ECAs

- **Things to Know:**

- ❖ Valuable items

No valuables, expensive electronics devices, mobile phones, iPads, iPods, or smart watches should be brought to school.

The school is not responsible in the event of loss or damage to such items.

❖ **Document requests**

<i>Academic Documents</i>	School Report Transcripts	Request at the Primary Academic Office Ready in 5 working days
<i>Non-academic Documents</i>	Letter of Enrolment	Request from Ms. Ranee at admissions.spvr@bkkprep.ac.th Ready in 3 working days
	Non-Ed, Guardian visa Travel visa, etc.	See this webpage for step by step directions

Should you have any questions please contact the Primary Coordinator, K.Toom: supaksirip@bkkprep.ac.th