



Primary Campus Fingerprint Registration and ID Card Request Form

Any person entering the Primary Campus must be registered to allow access. Fingerprint registration is required and everyone must wear an ID lanyard at all times whilst on the premises.

Please note that if an ID lanyard is forgotten, an additional ID will be required by Security who will issue a temporary visitor lanyard.

Each Bangkok Prep Family can register up to a maximum of 5 people for Fingerprint access and an ID card and lanyard.

Any person registered will be required to have their photo taken and fingerprint registered at the Primary Admissions Office.

Please complete the form below and return this to the Front Office (Primary Admissions Office).

Student name: (youngest child)

First Name: _____ Family Name: _____ Class: _____

Complimentary – Please note that maximum of 5 fingerprint along with ID card lanyard will be provided per family.

1. Full Name : _____ Phone No. _____

Relationship to the Student: _____ Tracking No.** _____

2. Full Name : _____ Phone No. _____

Relationship to the Student: _____ Tracking No.** _____

3. Full Name : _____ Phone No. _____

Relationship to the Student: _____ Tracking No.** _____

4. Full Name : _____ Phone No. _____

Relationship to the Student: _____ Tracking No.** _____

5. Full Name : _____ Phone No. _____

Relationship to the Student: _____ Tracking No.** _____

Kindly note that photo is required, please complete this form and get your fingerprint registered and photo taken at the Front Office.

I acknowledge and approve the names listed above to have access to the primary campus as part of my family and/or employee. I will notify the school should any employee no longer work for me and will return ID card to the school as applicable.

Name (Please print)

Signature

_____/_____/_____
Date

**For Office use only